



## Budget Priorities for Fiscal Year 2018

To Our Customers:

Thank you for your interest in Queens Library. With your support, last year was one of our best and busiest years.

We welcomed over 11.2 million customers to our libraries and held 68,000 programs for more than 1.1 million people. We circulated over 13 million materials and connected more than 477,000 people to the internet.

Your public libraries are among Queens's most important assets, and they serve your needs nearly every single day.

Please review the attached budget proposal. We want everyone in Queens to understand how library funding is spent and to give us their feedback. As we plan for the future of Queens Library, your input is one of the most important parts of the process.

We welcome you to share your perspectives at our Public Budget Hearing at Central Library on Thursday, April 20, at 6:00 p.m. You can provide written comments on the Library's proposed budget from April 21 to May 20. An online feedback form is available on our website at [www.queenslibrary.org/budget](http://www.queenslibrary.org/budget), or you can mail your feedback to:

Budget Feedback  
Government and Community Relations  
Queens Library  
89-11 Merrick Boulevard  
Jamaica, NY 11432

Sincerely,

Judith Bergtraum, Chair, Queens Library Board of Trustees  
Dennis M. Walcott, President and CEO, Queens Library

P.S. Let your elected officials know that you support continued investment in libraries and seven-day service in every City Council district. Please visit <http://speakup.queenslibrary.org>.

# Queens Library Revenue

## Fiscal Year 2018

(July 1, 2017 - June 30, 2018)

Source	Type	Description	FY 2017 (millions)	FY 2018 (millions)	Major Variances
NYC	Unrestricted	City funds for Operating Expenses	\$93.2	\$103.2	FY 2018 includes request for \$1.0 million additional operational funding for new library at Hunters Point pro-rated to account for projected opening date and \$9.75 million in additional operating funds to increase programs and services and expand 7-day service to every Council district.
NYC	Unrestricted	City Funding for Pension Expense	\$9.6	\$9.9	Projected increase in pension costs.
Fines & Fees	Unrestricted	Overdue fines & fees	\$1.1	\$1.0	Use of eBooks is increasing. eBooks automatically expire and do not incur fines.
Federal Grants	Restricted	Federal grants including IMLS, Department of Labor, and HUD CDBG	\$4.4	\$4.1	Projected reduction in federal grant funding due to President Trump's proposed budget cuts.
NY State Grants	Unrestricted	General and Special Library and Literacy Aid	\$5.6	\$5.6	Used for program operations.
NY State Grants	Restricted	State Aid for Construction, Literacy and Programs	\$4.2	\$4.2	Restricted to capital projects and various programs.
Fund Raising	Restricted & Unrestricted	Foundation and corporate grants, private donations and fundraising events	\$1.2	\$2.2	Projected increases are due to the fundraising gala and other planned events and targeted initiatives for FY 18 to raise funds.
Investment Income	Restricted & Unrestricted	Investment earnings on investments & endowments after investment fees	\$1.0	\$1.3	Market projection.
Contributed Facilities	Restricted	Value of the utilities for City-owned buildings, paid by the City directly, and the annual lease value of those buildings	\$24.0	\$25.1	Escalation of lease and utility costs.
Contributed Services	Unrestricted	Value of volunteer services	\$0.2	\$0.2	
<b>TOTAL</b>			<b>\$144.5</b>	<b>\$156.8</b>	

# Queens Library Expense

## Fiscal Year 2018

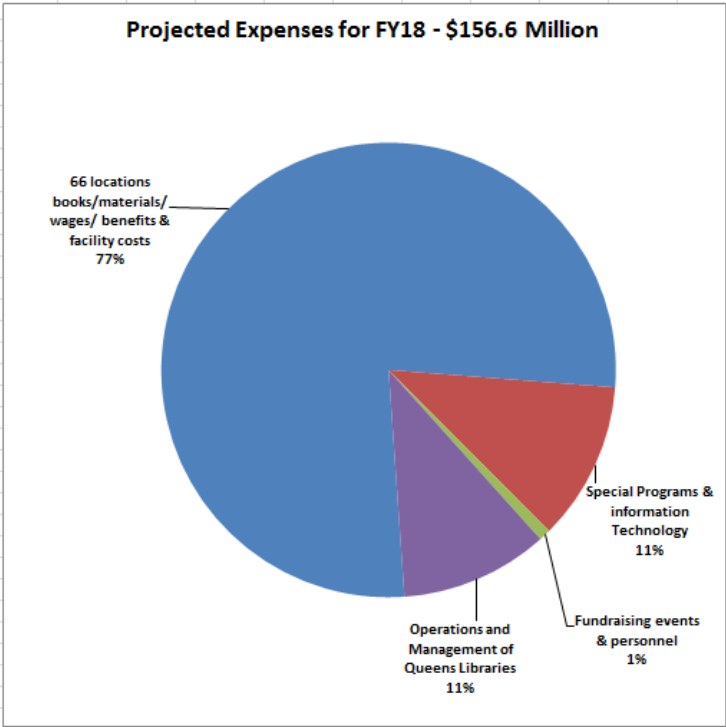
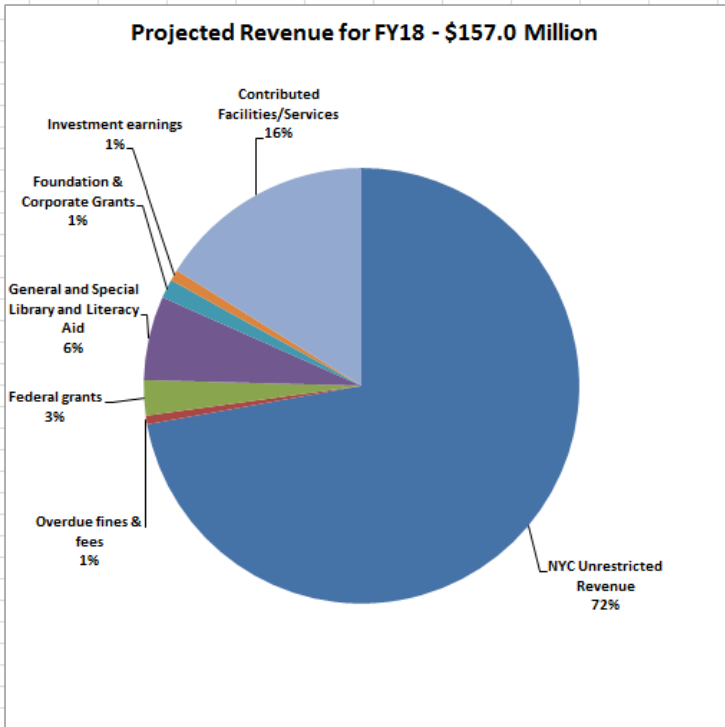
(July 1, 2017 - June 30, 2018)

Budget Item	Description	FY 2017 (millions)	FY 2018 (millions)	Major Variance
Library Services	Includes all expenses required to provide Library Services to the public at 66 locations including all books and materials, wages, benefits and facility costs.	\$110.4	\$121.1	FY 2018 includes requested operational funding of \$1.0 million for Hunters Point pro-rated to account for projected opening date and requested funding for expansion of operations to 7 days.
Programs	Includes special programs and information technology and telecommunications expenses.	\$16.4	\$17.7	Expansion of the Library's STACKS after school program to all libraries, monies for technology initiatives, and increase in programs at libraries with 7-day service.
Fundraising Expenses	Expenses for fundraising events and personnel.	\$0.9	\$1.3	Gala expenses, expansion of fundraising events and initiatives
Management & General	Includes expenses for operations and management of Queens Library including Human Resources, Accounting, Legal, & Risk Management.	\$15.4	\$16.5	Increases to support expansion of library operations and programs. Includes expenses for management personnel necessary to support the expanded services and necessary costs such as insurance.
<b>TOTAL</b>		<b>\$143.1</b>	<b>\$156.6</b>	

### Notes on the Proposed Budget for FY 2018

- FY 2018 proposed revenue shown on the chart is based in part on New York City's January Plan for FY 2018. The City's budget is subject to change. Under the proposed budget here, the City would provide 88% of the total FY 2018 revenue.
- In addition to the revenue disclosed in the FY 2018 January Plan of \$102.4 million, Queens Library has requested operating funds of \$1.0 million for Hunters Point Library pro-rated to account for projected opening date and an additional \$9.75 million for seven-day service at 14 libraries and expanding program, translation and technology services for our customers. The \$9.75 million is part of a \$34 million increase that is being requested to fund libraries across the five boroughs.
- New York State has recently finalized its budget for the fiscal year and we project that funding from NYS will be consistent with amounts received in FY 2017.
- All grants are subject to submission of an application, most of which are competitive. Some government grants provide funding for more than a one-year term. Other grants must be renewed annually and there is no assurance these grants will be renewed. These grants have been included in our projections unless information has been communicated that the grant will not be available after the expiration of the current term.

## Fiscal Year 2018 Budget



## Fiscal Year 2017 Budget

